



OFFICE OF THE CITY MAYOR

Brgy. 10 Tupaz St., Laoag City, Philippines Tel. No.:(077) 772-0001 Local : 231 (077) 773-1788: (077) 772-1100
Fax No.: (077) 771-3188. Website: www.laoagcity.gov.ph

Michael Marcos Keon

City Mayor

EXECUTIVE ORDER NO. MMK- 011
Series of 2020

GUIDELINES AND MEASURES FOR THE MANAGEMENT OF CORONA VIRUS DISEASE (COVID-19) SITUATION IN LAOAG CITY

WHEREAS, the World Health Organization recently declared the 2019 Corona Virus Infectious Disease (COVID-19) as an international pandemic;

WHEREAS, on March 8, 2020, President Rodrigo Roa Duterte issued Proclamation No. 922 declaring the Philippines under the State of Public Health Emergency by reason of COVID-19;

WHEREAS, the above-mentioned proclamation empowers Local Government Units (LGUs) to immediately act to prevent loss of life, utilize appropriate resources to implement urgent critical measures to contain or prevent the spread of the COVID-19, mitigate its effect to the community, and prevent serious disruption to the government and community;

WHEREAS, the Local Government Code of 1991 states that provinces shall exercise powers necessary, appropriate or incidental for its efficient and effective governance, and those which are essential to the promotion of general welfare, health and safety including the provisions of services to control communicable diseases;

WHEREAS, on March 14, 2020, the Provincial Government of Ilocos Norte issued Executive Order No. 60-20, Series of 2020, placing Ilocos Norte under Community Quarantine;

WHEREAS, in light of the above, there is the need for the City Government of Laoag to take necessary and proper action to protect the health and well-being of its inhabitants by taking proper action and necessary measures in response to threats posed to the public health by COVID-19;

NOW THEREFORE, I, MICHAEL MARCOS KEON, by virtue of the power vested in me by law as the City Mayor of Laoag, do hereby order:

Section 1. **FULL ACTIVATION OF CITY DISASTER RISK REDUCTION AND MANAGEMENT COUNCIL (CDRRMC)**. Executive Order No. MMK-005¹ is hereby declared fully activated and all members are directed to exercise their duties and functions stated in the Order, the CDRRMO shall manage the Operation Center in order to augment the personnel and operations of the Laoag City Health Office;

Section 2. **ACTIVATION OF BARANGAY HEALTH EMERGENCY RESPONSE TEAM (BHERT)**. All barangays of the City shall activate their BHERT and all barangay officials, under the leadership of their Barangay Chairman, are directed to perform all necessary acts to adequately inform their constituents about COVID-19 and shall be prepared to adopt protocols in containing it.

¹ REORGANIZING THE CITY DISASTER RISK REDUCTION AND MANAGEMENT COUNCIL OF LAOAG CITY





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Under DILG Circular No. 2020-018, BHERT is directed to visit the home of persons who have just arrived from a COVID-19-infected country or province. They shall list down the names of person/s that has/have just arrived from other provinces or abroad and shall advise them to undergo self-quarantine for 14 days from arrival, with or without apparent symptoms of the disease, as well as to record daily body temperature, in the morning and afternoon, for the duration of their home confinement. BHERT shall then immediately report all data gathered from their barangay to the City Health Office.

Section 3. OBSERVANCE OF COMMUNITY QUARANTINE. Executive Order No. 60-20 issued by Governor Matthew Marcos Manotoc placing the Province of Ilocos Norte under a General Community Quarantine and ordered all persons in the province to abide by the directives of Department of Health (DOH) and the Department of Interior and Local Government (DILG). General Community Quarantine is defined as:

(the) movement of people shall be limited to accessing basic necessities and work; and uniform personnel and quarantine officers shall be present at border points;

Anent this, every Laoagueño and all persons who are in Laoag City, are encouraged to stay home and limit their mobility.

It is also reiterated that contact with others should be minimized, maintaining a distance of 1 meter or 3.3 feet from one another; practice and advocate personal hygiene such as washing of hands with soap and water, use of disinfectant (alcohol or hand sanitizer), avoidance of touching any part of the face; must be conscious about cough etiquette by covering mouth and nose with disposable tissue paper and to properly dispose of it immediately; in the absence of tissue, one must cover the mouth and nose with the elbow pit.

Section 4. 24/7 OPERATION OF CITY HEALTH OFFICE (CHO) and OTHER ALLIED OFFICES. It is hereby commanded that all employees under CHO as well as those who are employed in the Department of Public Safety (DPS) and CDRMO of the City shall maintain 24/7 operations. As early as now, said employees' effort, commitment, and selfless service to the community is highly commended.

Laoag City shall have for its **COVID-19 HOTLINE** the following numbers:

(0939) 5544 123 and (077) 772 0289

All report on health concerns and issues related to COVID-19 shall be entertained by said hotline which shall be operational 24/7.

Laoag City General Hospital shall continue its operations on heightened alert, taking into consideration all directives from DOH and the Inter-Agency Task Force.

Section 5. CURFEW HOURS. Everyone are encouraged to follow curfew hours – **8:00pm to 5:00am**, notwithstanding late night movement due to employment, medical necessity and other urgent or emergency purposes.





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Section 6. **OPERATIONS OF VARIOUS CITY DEPARTMENTS.** All departments of the City shall be fully operational from Monday to Friday, with same office hours from 8:00am to 5:00pm. Offices, however, shall be manned thru skeletal workforce in relation to Civil Service Commission Announcement No. 12, s. 2020. This is to maintain stringent social distancing measures as laid down by DILG Advisory dated March 14, 2020.

Thus, all meetings, gatherings, events, and programs within the City Hall, which were scheduled prior to the President's Declaration of Code Red Sublevel 2, are hereby cancelled. Operations of the City Conference Hall, Auditorium, and Basketball Court shall be temporarily cancelled until lifted;

Furthermore, it is hereby declared that city government employees, shall alternately report to their workplaces and work from home, subject to recommendation of department heads and approval of the Local Chief Executive; and, due to exigencies, employees may be called to report to their workplaces as needed.

For necessary meetings, it is recommended that tele-conferencing be organized or calls be made instead.

Furthermore, no city government official and employee shall be allowed to travel abroad for the period March 14-April 14, 2020 which may be lifted ahead or extended subject to advisory provided by DILG or any government entity, whether on an official capacity or personal reason, and are directed to stay within their areas of jurisdiction as required by DILG Advisory dated March 14, 2020.

Section 7. **BUSINESS OPERATIONS IN THE CITY.**

- a. **Laoag City Public Market & Commercial Complex (LCPM&CC)** will not be operating OPEN MARKET and NIGHT MARKET. Also, it will not allow operation of the following sections: dry goods, *carinderia* (eatery), beauty parlors, flower shops, and such other business stalls as the Mayor shall so order thru the LCPM&CC officers. Operating hours for the market shall be: 6:00am to 7:00pm.
- b. All establishments allowed to operate are required to strictly observe safety and health measures for infectious disease preparedness. All business establishments shall have disinfectants such as sanitizer and/or alcohol readily available for their customers preferably located in the entrance of their store/office and to check on the temperature of every individual entering such establishment with non-contact thermometer;
- c. It shall be the duty of the Business Permits and Licensing Office (BPLO) in collaboration with the Laoag City Philippine National Police to monitor all business establishments within the territorial jurisdiction of the city which are considered "non-essential entities" but shall continue to operate. Non-essential entities are entities which are not included in the roster of Sec. 6.B of EO 60-20, to wit:

Government offices, groceries, restaurants, eateries, convenience stores, pharmacies, veterinary and animal feed supplies establishments, hospitals, and medical facilities. As well as financial institutions, utilities, loan institutions, and similar establishments.





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It is hereby declared that providers of basic commodities such as water refilling stations, gasoline stations, LPG providers, hardware, e-load distributors, and all nature of businesses in the manufacturing sector shall be allowed to operate.

- d. Selling of liquors is not prohibited *per se*, however, consumption is banned in public and must transpire in private residences (Sec.6.B.7 of EO 60-20). Therefore, all bars in the city must stop operating. Restaurants and food servers which offer alcoholic beverages are hereby prohibited to serve alcoholic beverages to customers.
- e. As mandated by the DILG Public Advisory No. 1, dated March 16, 2020, operation of cockpits during this trying time are prohibited.
- f. In coordination with the Department on Trade and Industry (DTI), the BPLO shall monitor prices and stocks of business establishments which are involved in selling **basic goods**, including masks, alcohol, sanitizer, thermometers (non-contact or not), vitamins, and the like in observance of Sec. 8 of EO 60-20 **on the prohibition on hoarding, reselling, and price spikes**.

Section 8. **SUSPENSION OF ROAD CLEARING OPERATIONS.** As per DILG Public Advisory No. 1, dated March 16, 2020, the 75-day road clearing operations of local government units (LGUs) nationwide that began on February 17, 2020 is suspended and shall resume upon the issuance of an advisory by the DILG.

Section 9. **PROHIBITION ON SPREAD OF FAKE NEWS.** Official news from the City Government of Laoag shall be posted in the official Facebook pages of the city –

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as well as announced over the local radio stations, and various print tabloids. Sharing of unconfirmed reports is strictly prohibited.


Section 10. **PENALTIES.** All persons found violating provisions of this Order shall be subjected to administrative sanctions, without prejudice to prosecution of criminal action/s.

Section 11. **REPEALING CLAUSE.** Any or all Executive Orders previously issued inconsistent herewith are hereby repealed or modified accordingly. Furthermore, provisions of this Order shall be deemed amended when repealed by issuances of higher authorities or government agencies.

Section 12. **EFFECTIVITY.** This Executive Order shall take effect immediately.

Done in the Laoag City, Ilocos Norte, this 16th day of March 2020.

SO ORDERED.


MICHAEL MARCOS KEON
City Mayor

